

## — INSTRUCTIONS —

- A. If you regularly do business in California for profit under a fictitious business name, you must execute, file, and publish a fictitious business name statement. This is sometimes called a "dba" which stands for "doing business as." This requirement applies if you are doing business as an individual, a partnership, a corporation, or an association. The requirement does not apply to nonprofit corporations and associations or certain real estate investment trusts. You must file the fictitious business name statement with the clerk of the county where you have your principal place of business, or in Sacramento County if you have no place of business within the state.
- B. If you do business under a fictitious business name and you also wish to file an action in the small claims court, you must declare under penalty of perjury that you have complied with the fictitious business name laws by filling out the form below.
- C. If you have not complied with the fictitious business name laws, the court may dismiss your claim. You may be able to refile your claim when you have fulfilled these requirements.

## FICTITIOUS BUSINESS NAME DECLARATION

1. I wish to file a claim in the small claims court for a business doing business under the fictitious name of (*specify name and address of business*):

2. The business is doing business as

- ☐ an individual  
☐ a partnership  
☐ a corporation

- ☐ an association  
☐ other (*specify*):

3. The business has complied with the fictitious business name laws by executing, filing, and publishing a fictitious business name statement in the county of (*specify*):

4. The number of the statement is (*specify*):

and the statement expires on (*date*):

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date:

.....  
 (TYPE OR PRINT NAME)

\_\_\_\_\_  
 (SIGNATURE OF DECLARANT)